

The Guest-Ready Home: A 7-Day Punch-List Plan

A practical plan for visiting family, seasonal arrivals, open houses or a busy weekend in The Villages. Focus on comfort, function and the first things people notice.

HOW TO USE IT • Seven days, one manageable pass at a time • Check each item as you walk through your home.

01 Day 7: make one walk-through list

Begin at the front door and follow the route a guest will take.

- ☐ Photograph the entry, living area, guest room, guest bath and patio or lanai.
- ☐ Write down items that do not work, items that feel loose, and cosmetic details that are easy to notice.
- ☐ Separate cleaning and shopping from repairs so each task has a clear owner.
- ☐ Choose three must-do items; do not start a last-minute remodel.

02 Days 6-5: fix the everyday friction

Function comes before styling.

- ☐ Check the front door lock, guest-room door, closet door and bathroom latch.
- ☐ Tighten loose cabinet pulls and note any drawer that sticks or does not close.
- ☐ Verify that towel bars, toilet-paper holders and shelves are secure.
- ☐ Test bedside lamps and outlets with a simple device; leave electrical repairs to a qualified professional.

03 Days 4-3: refresh the visible surfaces

Small finish details make rooms feel cared for.

- ☐ Mark wall scuffs and nail holes for a focused patch-and-paint plan; keep matching paint information handy.

- ☐ Check trim and caulk at the sink, tub and shower for visible gaps.
- ☐ Look at the path through the home for loose transitions, raised tile or trip hazards.
- ☐ Clear the patio or lanai seating area and note screens or gates needing attention.

04 Day 2: set up the guest space

Make the room easy to use without explanations.

- ☐ Leave space for a suitcase and a few empty hangers.
- ☐ Put a charging spot, lamp and water within reach of the bed.
- ☐ Check window coverings for privacy and smooth operation.
- ☐ Set out fresh linens and a short note with Wi-Fi details, house instructions and a contact number.

05 Day 1: do the five-minute arrival test

Walk through with bags in hand and notice what still gets in the way.

- ☐ Can you enter easily and find the guest room without moving clutter?
- ☐ Is the bathroom stocked and the shower or tub ready to use?
- ☐ Do lights, fans and doors operate as expected?
- ☐ If something remains undone, make a small note and schedule it after the visit rather than rushing unsafe work.

YOUR NEXT STEP

If the repair list is bigger than your available time, group the photos by room and tell All Pro your arrival date. We can discuss what fits a focused handyman visit.

Project notes: _____

Top priority: _____

Read the interactive version at all-pro-home-solutions.pages.dev/blog/ | Call (352) 354-9701

Safety note: This is a planning guide, not a substitute for an inspection. For hazards, active leaks, structural concerns or regulated work, contact an appropriate qualified professional.